

St. Stephen's Lutheran School Scrip Program Agreement

St. Stephen's Lutheran School (referred to herein as "we," "us," and "our") sponsors a scrip program which allows you to purchase scrip gift cards. The scrip you purchase through our program generates rebates from the participating retailers. These rebates can be used as a credit to your financial assistance account, cash back to you, and/or a gift to the school. The parties agree as follows:

Rebates earned will be used in the following ways (please check one):

_____ 50% credited toward a current or future St. Stephen's, Lakeside Lutheran or Luther Prep High school student. The student must be a child, step-child, grandchild, niece or nephew of the purchaser (not tax-deductible)

OR

_____ 50% as a charitable contribution to the Financial Assistance Fund (potentially tax-deductible)

OR

_____ 50% as a charitable contribution to support the ministry of St. Stephen's Lutheran School (potentially tax-deductible)

OR

_____ 50% as a cash rebate to you (NOT tax-deductible)

AND

50% to St. Stephen's Lutheran School to cover the administrative costs of the Scrip program with the remainder going to further support the ministry of St. Stephen's Lutheran School.

Rebate Distribution

The Scrip program fiscal year runs from June 1 to May 31. Each June, you will receive a statement that includes the amount earned. This amount will be applied to the next school year's fees unless your child is in 8th grade. Fees that are eligible for rebate distribution include those that are required to attend St. Stephen's Lutheran School. Fees that are **not** eligible include (but are not limited to) school lunch program, band payments, piano payments, field trip fees, confirmation gowns, Raiderwear, etc.

If your child is currently in 8th grade, the rebate may be credited to another St. Stephen's student account (see limitations above), donated directly to St. Stephen's Lutheran School, or applied to Lakeside Lutheran or Luther Prep High School tuition.

Should you choose to donate your rebate to St. Stephen's Lutheran School, we will provide you with all required acknowledgements under sections 170 (f)(8) and 170 (f)(17) of the Internal Revenue Code. Please consult your tax advisor as to the deductibility of this or any other charitable contribution.

Any unused rebates being saved for future enrollment at St. Stephen's, Lakeside Lutheran or Luther Prep High School will be forfeited and deposited into the St. Stephen's School Account if the family leaves St. Stephen's School or Church.

Account Information

Account information is available 24/7 through your family account at www.shopwithscrip.com. We encourage you to manage your account online and become familiar with ordering online (preferred method).

A family scrip account will remain open unless it becomes “inactive.” An account will enter inactive status when there have been no scrip purchases made for a period of 12 months. If the account remains inactive for three years, the account balance will then be transferred into the St. Stephen’s School Account.

In the event of death or divorce, the financial assistance designation decision may be ordered by the appropriate court.

The purchaser’s scrip account will not earn interest.

Purchasing Process

Scrip purchases must be paid for **before** the order is placed by the Scrip Coordinator by either check (payable to St. Stephen’s) or Presto Pay. Order times will be communicated to families enrolled in the Scrip program.

Scrip gift cards should be treated as cash and handled accordingly. St. Stephen’s Lutheran School will not be held responsible for cards that are lost, stolen, or misplaced. Once they have been picked up, they are the responsibility of you, the purchaser.

If your check is returned due to non-sufficient funds (NSF), you will be charged a \$30 fee, payable to St. Stephen’s. After two NSF checks, you will be required to use Presto Pay for any further scrip orders.

Program Notes

Circumstances requiring interpretation of the plan guidelines will be decided by the then-current Scrip Coordinator of the St. Stephen’s Scrip program.

This agreement takes the place of any previous St. Stephen’s Scrip agreement and continues until it is replaced by another. This agreement can be terminated by either party upon notice to the other.

You agree to indemnify us against any loss incurred in connection with there being insufficient funds in your account to cover the checks or ACH transfers you issue to pay for your scrip. We make no representations or warranties of any kind with respect to the scrip.

St. Stephen's Lutheran School Scrip Program Authorization

Please complete the following information:

Purchaser's Printed Name_____

Address_____

City_____ State_____ Zip_____

Email address_____
(REQUIRED to sign up for a Scrip account)

Phone number_____ Alternate phone number_____

Current or future St. Stephen's student name(s) on Account:

Please sign and date below to indicate your acknowledgement of this agreement.

Yes, I am ready to participate in the St. Stephen's Lutheran School Scrip Program.

I have read and understand the policies and guidelines listed, and I agree to abide by these policies.

Signature_____ Date_____

Acknowledged by_____ Date_____